

ATHARVA INSTITUTE OF MANAGEMENT STUDIES

Documents for Admission to MMS Course for Academic Year 2019-20

Documents Required for All Candidates –

Original Set along with 3 sets of photocopies

1. FC Verification Letter
2. Seat Allotment Letter (ARC-Cap Round Only)
3. CET Score Card / Entrance Score Card by All India Seat Candidates
4. SSC & HSC Marksheets & Passing Certificates
5. Final year Degree Marksheet & Passing Certificate with All previous Semesters
6. Gap Certificate on Rs. 100/-Stamp Paper (If Applicable)
7. Cast Certificate (SC/ST/OBC/SBC/VJNT Category Students)
8. Cast Validity Certificate (SC/ST/OBC/SBC/VJNT Category Students)
9. Non-Creamy Layer Certificate with current year validity (Only for OBC/SBC/VJNT)
10. Nationality Certificate (Birth Certificate or 12th Leaving Certificate)
11. Domicile Certificate
12. Transfer Certificate from previous college
13. Migration Certificate (Graduation Other than Mumbai University)
14. Provisional Eligibility Certificate issued by University of Mumbai (Graduation Other than Mumbai University)
15. Anti-Ragging Certificate of Students & Parents on Rs. 100/-Stamp Paper (each separately)
16. Aadhar Card (Photocopy)
17. Income Certificate – From Tahsildar Only with current year validity (Photocopy)
18. Marriage Certificate & Name change Certificate (gazette certificate) (Required for Married Female Student)
19. Post Graduate Registration Form
20. Photographs (4 Passport Size)
21. Fee by Demand Draft in favour of 'Atharva Institute of Management Studies'
22. Certificate in Proforma A/B/C/D/E/F (If Applicable)

Note: 1. Minimum average percentage of marks of all Semesters together should be 50% for Open category students and 45% for reserved category students.

